



# HARBOR LIGHTS RESORT

*on Lake Michigan*

15 SECOND STREET · P.O. BOX 1039 · FRANKFORT, MI 49635  
800-346-9614 · 231-352-9614 · WWW.HARBORLIGHTSRESORT.NET

## **Group Booking Agreement (5 or more rooms)**

Applies to group reservations that occur during Mid and High Seasons

- Group coordinator must sign Group Booking Agreement prior to rooms being blocked.
- Individuals must call to reserve their room in the block and guarantee their reservation with 1 night's deposit.
- Any rooms not reserved with a deposit by the date specified in the group booking agreement will be released. (Note: The group coordinator would have the option to make a deposit on the remaining rooms to keep them in the block.)
- If the entire group or any individuals within the group cancels part or all of the rooms or room nights within 30 days of arrival, Harbor Lights will make every effort to re-book those rooms. However, each individual is liable for any days not re-booked during the reservation period.
- A two-night minimum stay is required if reservation includes a Friday or Saturday, July 4<sup>th</sup> or Sunday of Memorial Day weekend.

I have read and understand the group booking policy outlined above. By signing, I am agreeing to the terms set forth in this document.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Reservation Dates

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Group Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Number of Rooms (approx.)

Group Coordinator Address and Phone: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

**Fax this agreement to 231-352-7080 or mail to P.O. Box 1039, Frankfort, MI 49635**